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| Logo  Description automatically generated | NLM Housing Association  Transfer application form | | |  |
|  | Title:  ………………………… |  |  |  |
|  | Surname:  …………………………………………………… |  |  |  |
|  | First name:  …………………………………………………… |  |  |  |
|  | Address:  ……………………………………………………  ……………………………………………………  ……………………………………………………  …………………………………………………… |  | Postcode:  ………………………… |  |
|  | Date of Birth:  ………………………… |  |  |  |
|  | Email address:  …………………………………………………… |  |  |  |
|  | Telephone numbers |  |  |  |
|  | Primary Number:  ………………………… |  | Secondary number:  ………………………… |  |
|  | Type of present accommodation: |  | Number of Bedrooms: |  |
|  | House  Flat\*  Maisonette\*  \*Floor level | □  □  □  …. | 1  2  3  4  5  6  7+ | □  □  □  □  □  □  □ |
|  | Features (stairlift, other adaptations, etc.)  …………………………………………………… |  |  |  |

Details of household composition:

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| First name | Surname | Date of Birth | | Relationship | | | | NI number | | | | |
|  |  |  | | **Applicant** | | | |  | | | | |
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|  | | | | |  |  | | | | |  |
| Are any of the listed individuals not living with you? | | | | |  | YES/NO | | | | |  |
| Name:  …………………………………………………… | | | | |  |  | | | | |  |
| Reason:  …………………………………………………………………………………………………………  ………………………………………………………………………………………………………… | | | | | | | | | | | | | |
| **NB: We will require proof of ID e.g: Passports / birth certificates for all members of the household.**  **Plus, address for main applicants: Utility bill, driving licence etc. (Please do not send originals in**  **the post).** | | | | | | | | | | | | | |
| Is anyone pregnant in the household? | | | | | | | YES/NO | |  |  | | | | |
| Name:  …………………………………………………… | | |  | | | | | |  |  | | | | |
| Due date:  …………………………………………………… | | |  | | | | | |  |  | | | | |

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| Is your rent account in arrears? *(\*\*Please note; most transfers can only be approved for applicants who have a clear rent account.)* | | | | |
|  | Yes  If yes, please state amount.  No |  | □  £……………………  □ |  |
| If yes, do you have a payment agreement? | | | | |
|  | Yes  No |  | □  □ |  |
| Which area do you wish to transfer to? | |  |  |  |
|  | Enfield  Waltham Forest  Hackney  Tower Hamlets  Newham | | □  □  □  □  □ |  |
|  |  |  |  |  |
| Type of accommodation you are seeking: | |  |  |  |
|  | House  Flat  Maisonette  Number of bedrooms | | □  □  □  …… |  |
| Please state reasons for needing the number of bedrooms stated:  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  ………………………………………………………………………………………………………… | | | |  |

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| Why do you need to move? (Tick all that apply): | | | | |  | |  | |
|  | Overcrowding  Medical reasons\*  Disability\*  Violence or harassment  Domestic violence  Homelessness  Sheltered housing for 60 or over  Other reasons (please state)  ……………………………………………………  …………………………………………………… | | | | □  □  □  □  □  □  □  □ | |  | |
|  |  | |  | |  | |  | |
| \*Please state your disability / Medical condition here:  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  ………………………………………………………………………………………………………… | | | | | | |  | |
|  | | | | | | |  | |
| Please give details behind your reasons for needing to move and attach proof where relevant. This includes **GP letter, Occupational therapy report, Police report**, etc.  …………………………………………………………………………………………………………  …………………………………………………………………………………………………………  ………………………………………………………………………………………………………… | | | | | | |  | |
| Name and address of next of kin (for emergency use only): | | | | | | | |
| Name:  …………………………………………………… | |  | |  | |  | |
| Address:  ……………………………………………………  ……………………………………………………  …………………………………………………… | |  | | Postcode:  ………………………… | |  | |
| Telephone number:  ………………………… | |  | | Relationship to you:  ………………………… | |  | |
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| **Declaration**:  I hereby certify that all information on this application form is true in every detail.  If this is a joint tenancy both tenants are required to sign, or it may delay your application. | | | |
| Full name(s):  …………………………………………………… |  | …………………………………………………… |  |
| Signature(s):  …………………………………………………… |  | …………………………………………………… |  |
| Date:  …………………………………………………… |  |  |  |
| Please note: Making a false statement on your housing application may lead to your application being dismissed and/or further action being taken. | | |  |

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| **Equal opportunities monitoring form** | | | | |
| Name (1st applicant):  …………………………………………………… |  |  |  | |
| **\*Please note – we ask this for monitoring purposes only to ensure that our lettings procedure is open and accessible to all. This will not be used as part of the decision-making process for applications. \*** | | | | |
| Name:  …………………………………………………… |  |  |  | |
| **Ethnicity**  **White**  White: English/Welsh/Scottish/Northern Irish/British  White: Irish  White: Gypsy or Irish Traveller  White: Roma  White: Other White  **Mixed**  Mixed/multiple ethnic group: White and Black Caribbean  Mixed/multiple ethnic group: White and Black African  Mixed/multiple ethnic group: White and Asian  Mixed/multiple ethnic group: Other Mixed  **Other**  Other ethnic group: Arab  Other ethnic group: Any other ethnic group  Prefer not to say ethnicity (detailed)  Don't know ethnicity (detailed)  **Asian**  Asian/Asian British: Indian  Asian/Asian British: Pakistani  Asian/Asian British: Bangladeshi  Asian/Asian British: Chinese  Asian/Asian British: Other Asian  **Black**  Black/African/Caribbean/Black British: African  Black/African/Caribbean/Black British: Caribbean  Black/African/Caribbean/Black British: Other Black | □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □ | **Religion**  Christian  Buddhist  Hindu  Jewish  Muslim  Sikh  Other religion  No religion  Prefer not to say religion  **Sex**  Female  Male  Prefer not to say sex  **Sexual** **orientation**  Straight/Heterosexual  Gay or lesbian  Bisexual  Other sexual orientation  Prefer not to say sexual orientation  **Gender identity**  Gender identity same as sex at birth  Identify as trans(gender) woman  Identify as trans(gender) man  Identify as non-binary  Gender identity different from sex registered at birth, but not listed  Prefer not to say gender identity | | □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □ |

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| **Equal opportunities monitoring form** | | | | |
| Name (2nd applicant):  …………………………………………………… |  |  |  | |
| **\*Please note – we ask this for monitoring purposes only to ensure that our lettings procedure is open and accessible to all. This will not be used as part of the decision-making process for applications. \*** | | | | |
| Name:  …………………………………………………… |  |  |  | |
| **Ethnicity**  **White**  White: English/Welsh/Scottish/Northern Irish/British  White: Irish  White: Gypsy or Irish Traveller  White: Roma  White: Other White  **Mixed**  Mixed/multiple ethnic group: White and Black Caribbean  Mixed/multiple ethnic group: White and Black African  Mixed/multiple ethnic group: White and Asian  Mixed/multiple ethnic group: Other Mixed  **Other**  Other ethnic group: Arab  Other ethnic group: Any other ethnic group  Prefer not to say ethnicity (detailed)  Don't know ethnicity (detailed)  **Asian**  Asian/Asian British: Indian  Asian/Asian British: Pakistani  Asian/Asian British: Bangladeshi  Asian/Asian British: Chinese  Asian/Asian British: Other Asian  **Black**  Black/African/Caribbean/Black British: African  Black/African/Caribbean/Black British: Caribbean  Black/African/Caribbean/Black British: Other Black | □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □ | **Religion**  Christian  Buddhist  Hindu  Jewish  Muslim  Sikh  Other religion  No religion  Prefer not to say religion  **Sex**  Female  Male  Prefer not to say sex  **Sexual** **orientation**  Straight/Heterosexual  Gay or lesbian  Bisexual  Other sexual orientation  Prefer not to say sexual orientation  **Gender identity**  Gender identity same as sex at birth  Identify as trans(gender) woman  Identify as trans(gender) man  Identify as non-binary  Gender identity different from sex registered at birth, but not listed  Prefer not to say gender identity | | □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □  □ |